**FULL-TIME DOCTORAL SCHOLARSHIP APPLICATION FORM: 2023**

**CLOSING DATE FOR APPLICATIONS: 1 AUGUST 2022**

Incomplete, hand-written and/or late applications will not be considered.

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| **SECTION A: PERSONAL DETAILS OF APPLICANT** | | | |
| Stellenbosch University **student number** (if available) | | |  |
| **Title** (Mr, Mrs, Miss) |  | | |
| **Surname** (Family name) |  | | |
| **First names** in full |  | | |
| **Surname at birth** (maiden name) |  | | |
| **Nationality** |  | | |
| **ID / Passport number** |  | | |
| **Date of birth** |  | | |
| **Gender** |  | | |
| **Disability** (if any, please specify) |  | | |
| **Marital status** |  | | |
| **Number of dependents** |  | | |
| **Current employment** | Position held | |  |
| Full-time; part-time; other | |  |
| Notice period | |  |
| **Particulars about Master’s degree** | Name of institution | |  |
| Degree and programme | |  |
| Year of first registration | |  |
| Date completed/expected date of completion\* | |  |
| **\*Please note**: Applicants that are registered for, but have not yet been awarded their Master’s degree, can apply if a letter from their Master’s supervisor is provided to indicate that their thesis will be submitted for final examination by January 2022 at the latest. A candidate whose thesis has not been submitted by this date will not be able to take part in the Graduate School programme. | | | |
| **Available for full-time study From January 2023?** | | |  |
| **Have you applied for this scholarship before?** | | |  |
| **Have you had contact with academic staff at Stellenbosch regarding your application (if yes, provide the name of the academic)?** | | |  |
| **Other doctoral scholarships, stipends or grants** (Applied for or awarded for 2022/23) Please provide full details, including amounts, conditions and dates awarded. | Grant type |  | |
| Amount |  | |
| Awarded |  | |

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| **SECTION B: CONTACT DETAILS** | | | | | | | | | | | | |
| **Telephone** (code and numbers) | | | | | | |  | | | | | |
| **Mobile phone** (code and numbers) | | | | | | |  | | | | | |
| **E-mail address** | | | | | | |  | | | | | |
| **Residential address** | | | | | | |  | | | | | |
| **Postal address** | | | | | | |  | | | | | |
| **SECTION C: SHORTENED CURRICULUM VITAE AND REFEREES** | | | | | | | | | | | | |
| **PREVIOUS QUALIFICATIONS**: Please list all qualifications in chronological order (earliest to latest) | | | | | | | | | | | | |
| **Qualification** (Degree & programme) | | | **Name of Institution** | | | | | | **Date of graduation** (month/year) | | **Language of instruction/dissertation** | |
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| **Employment history** | | | **Name of employer** | | | | | | **Position held** | | **Start and end date** | |
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| **Awards and achievements** | | |  | | | | | | | | | |
| **Please provide full references for your last 5 publications** (where applicable) | | |  | | | | | | | | | |
| **REFERENCES:** Provide 3 academic references, one of which must be supervisor of Master’s degree | | | | | | | | | | | | |
|  | **Full name and title** | | | **Institution** | | | | **Position** | | **Relationship to applicant** | | **Contact details** (Phone & email) |
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| **Please request your referees to submit reference letters that testify on your potential to complete a doctoral study programme, directly to the Graduate School Office by e-mail to** [**GEM@sun.ac.za**](mailto:GEM@sun.ac.za) **Reference letters need to be submitted by 1 August 2022.** | | | | | | | | | | | | |
| **SECTION D: MOTIVATIONAL LETTER** | | | | | | | | | | | | |
| Write a **letter motivating your suitability for this scholarship** and indicate any information that you feel is important below. (Maximum length: one page) | | | | | | | | | | | | |
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| **SECTION E: CONCEPT NOTE ON PROPOSED RESEARCH TOPIC** | | | | | | | | | | | | |
| Provide a brief outline of your proposed approach to the research topic for which you would like to apply. Applicants are strongly encouraged to select from the available research areas and topics per department which are provided on the GEM website: <http://www.sun.ac.za/english/faculty/economy/gem/research-themes> | | | | | | | | | | | | |
| **RESEARCH TOPIC:** | | | | | | | | | | | | |
| **Department and research theme** | | | | | | **[Example:** *Economics; Theme 1; Quantitative Southern African Economic History* **] If your proposal falls outside the available research themes, please provide a reason below** | | | | | | |
| **Working title** | | | | | |  | | | | | | |
| **Reasons for selecting this topic** and **previous experience** in this field | | | | | |  | | | | | | |
| **RESEARCH PROPOSAL:** Please provide a concept note showing how you would approach the research problem or questions and a tentative work plan below. There is no maximum word length. **See Appendix A for concept note guidelines**. | | | | | | | | | | | | |
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| **SECTION F: ATTACHMENTS AND DECLARATION** | | | | | | | | | | | | |
| **The following documents should be included with your application**.  Applications which are incomplete or where documentation is missing will not be considered. | | | | | | | | | | | | |
| **1** | **Academic records** | | | | Full particulars of ALL previous and current tertiary studies. **Please submit copies of certified diploma/degree certificates AND official study records (transcripts)**. Please note that academic records from student portals will not be acceptable. | | | | | | | |
| **2** | **ID or Passport** | | | | Please include a copy of your ID (South African) or passport (international) photo page. | | | | | | | |
| **3** | **Competency in English** | | | | Please attach proof of competency in English (English language proficiency test results or publications written in English). | | | | | | | |
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| **Declaration** | | I declare herewith that this submission is my own work. | | | | | | | | | | |
| **Signature** | |  | | | | | | | | | | |
| **Date completed** | |  | | | | | | | | | | |

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| **IMPORTANT INFORMATION** |
| **Closing date for applications: 1 August 2022**  No hand-written; late or incomplete applications will be considered. |
| **Application forms and supporting documents:**   * Please complete sections A – F on the application form provided. * Your shortened CV; motivational letter; and research proposal (sections C, D and E) should **not** be sent as separate attachments/documents. * The only supporting documents that need to accompany your application form are those listed in section F: (1) academic records (certificates and transcripts); (2) copy of ID or passport; and (3) competency in English. |
| **Submission of application:**  Completed and signed application forms + supporting documents should be submitted to the Graduate School Office via email ([GEM@sun.ac.za](mailto:GEM@sun.ac.za)) by 1 August 2022. |
| **References:**  Please remind your three academic references that their reference letters need to reach us by the closing date (1 August 2022). |

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| **APPENDIX A: Guidelines to preparing a concept note** |
| A good concept note does not have to be a lenghty document in order to adress the main points relevant to a research study. A guideline to the basic elements that can be included in a concept note is provided below. |
| 1. The preliminary **literature study**:    * Provides the background and a review of the relevant academic literature relevant to your study.    * Cites the key publications relevant to your proposed topic.    * What keywords will you use to find your literature? How are you going to structure your literature review? 2. The **research** **problem and objectives**:    * What you want to study (unit of analysis) and to what purpose? (research objective)    * It is advisable to have one overarching **aim** that the study sets out to achieve, which can then broken down to two or three specific research **goals**. 3. The **research design and methodology**:    * **Data**: Quantitative, qualitative or both: it must align with your research question.    * **Method(s) for collecting data**: How are you going to get your data? Your data needs to be accessible and there needs to be a limit on how much data you are going to collect.    * **Method(s) for analysing data**: What are you going to do once you have your data? How are you going to get something meaningful out of your data? 4. **Reasons why the study is significant**: What is the theoretical (academic) contribution of your study? What problem is your study going to solve? Who will be interested in the results of your study? How are your results going to change policy, practice or both? 5. Provisional **timeline** for the proposed study. |